BOARD MINUTES

July 12, 2021

The Board of Education of Unified School District No. 273 met in a regular meeting on Monday, July 12, 2021 at 6:30 P.M., at the Board of Education Office with the following members present: Joe File, Kelsey Adams, Tony Thompson and Jacob Stillwell. Also present were Jeff Travis, Superintendent; Tiffany Schroeder, Clerk; Casey Seyfert, Beloit Jr-Sr High School Principal; Brady Dean, Beloit Elementary School Principal and MCPC/MCELC Executive Director; and Karen Niemczyk, Special Education Director.

Joe File called for nominations for President of the Board. Thompson made the motion to elect Jason Johnson as the USD273 Board President and Joe File as the USD273 Board Vice-President under the Home Rule Authority and Ludwig seconded. Motion carried: 4 Yeas, 0 Nays.

Vice-President File called the meeting to order.

Guests present were: Ryan Isbell and Terry Bailey.

A motion was made by Thompson, seconded by Ludwig, to adopt the agenda with the following changes: Change 18) Changes to Student Handbook (A.I.). Motion carried: 4 Yeas, 0 Nays.

A motion was made by Ludwig, seconded by Adams, to approve the consent agenda with this motion, the following were approved:

Minutes of June 14, 2021 Regular Board Meeting;

Payment of Bills and Claims;

Approval of Revenue Journals;

Approval of BOE, BES and BJSHS Activity Funds;

Contracts:

Lawanna Stanley, 2nd Grade Teacher, Beloit Elementary School;

Julia Budreau, Special Education Teacher, Lincoln;

Michael Wright, Ag Teacher, Beloit Jr-Sr High School;

Resignations:

Roger Nonhoff, Paraeducator, Rock Hills Jr-Sr High School;

Makenna Trumble, Teacher Aide, Mitchell County Early Learning Center;

Katia Matter, Long Term Substitute, Beloit Jr-Sr High School.

Motion carried: 4 Yeas, 0 Nays.

BILLS

|  |  |  |  |
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| **PAID JUNE 21, 2021: Payroll Withholdings** | | American Fidelity Assurance | 13,153.82 |
| First National Bank & Trust | 425.00 | American Fidelity Assur. Co. | 6,472.00 |
| American Fidelity Health Svc Admin | 50.00 | Flex Account Administration | 8,129.12 |

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| Meredith Clark, Treasurer | 459.00 | Carrico Implement Co., Inc. | 553.63 |
| First National Bank & Trust | 156,682.70 | CDW Government, Inc. | 455.69 |
| Kansas Payment Center | 285.00 | Cintas Fire Protection | 1,838.09 |
| KPERS | 43,906.89 | City of Beloit | 16,067.05 |
| KPERS Retirement WAR | 1,790.82 | Amy Clark | 77.72 |
| KPERS-Optional Life | 544.72 | Marcie Corpstein | 266.80 |
| KS Dept of Revenue | 24,774.15 | Linda S. Cox | 319.00 |
| KS Employment Security Fund | 661.80 | Crumbaker Oil & Feed, LLC | 1,254.12 |
| Security Benefit Life Ins Co | 700.00 | Dollar General | 260.80 |
| USD 273 Health Reserve | 84,209.76 | Ashley R. Eck | 124.70 |
| Ivy Funds | 1,150.00 | Lynn Feldmann | 95.12 |
| **TOTAL** | **343,394.78** | First National Bank & Trust | 137,146.26 |
|  |  | Fort Hays State University | 2,041.92 |
| **PAID JUNE 30, 2021: Manual Checks** | | Heather Garst | 263.09 |
| Kansas Assoc of School Boards | 400.00 | Haley Hilt | 191.40 |
| Vincent Truesdale | 50,000.00 | Hiserote Trash Removal | 320.00 |
| Advance Life Ins of Kansas | 1,066.45 | Image Quest | 3,057.50 |
| BlueCross BlueShield of KS | 16,044.52 | Kirsten Jones | 38.28 |
| BlueCross BlueShield of KS | 14,849.87 | Kansas Medicaid | 8,953.75 |
| BlueCross BlueShield of KS | 37,883.72 | Kaplan Early Learning | 1,284.96 |
| BlueCross BlueShield of KS | 36,881.04 | KCCTO | 16.00 |
| BlueCross BlueShield of KS | 719.17 | Krier's Auto Parts, Inc. | 9.00 |
| BlueCross BlueShield of KS | 36,933.62 | Lakeshore Learning | 1,226.02 |
| KS Dept of Revenue | 2.00 | Renee J. Mason, RPT | 323.64 |
| **TOTAL** | **194,780.39** | Amanda McGuire | 515.04 |
|  |  | Bethany Mitchell | 256.88 |
| **PAID JUNE 30, 2020:** |  | Mitchell Co. Health Department | 50.00 |
| Ackerman Supply, Inc. | 242.90 | Mitchell Co. Solid Waste | 38.00 |
| Amanda Anderson | 273.18 | Nex-Tech | 2,967.35 |
| Apple, Inc. | 299.00 | North Central Air | 3,056.00 |
| Atomic Sports | 217.60 | Pearson Clinical | 4.40 |
| Beloit Buick GMC, LLC | 80.78 | Peripole Inc. | 77.45 |
| BES Petty Cash | 1,000.00 | Leah Pittman | 247.08 |
| Beyond the Individual | 412.50 | United States Postal Service | 200.00 |
| BJSHS Petty Cash | 1,000.00 | Prairie Fire Coffee | 317.30 |
| Blade-Empire Publishing | 1,557.70 | Pur-O-Zone | 1,732.75 |
| BOE Petty Cash | 1,500.00 | Quill Corporation | 1,521.94 |
| Boettcher Supply, Inc. | 1,869.29 | Ray's AppleMarket | 1,574.18 |
| Bump Armor Tech | 3,131.70 | Reliance Standard | 1,349.68 |
| Breanna Calhoon | 277.73 | Ricoh USA, Inc. | 809.08 |

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| Rocky Acre Buildings | 6,000.00 | **PAID JUNE 30, 2021: June Cleanup Payroll** | |
| School Mate | 900.00 | American Fidelity Health Svc Admin | 50.00 |
| School Specialty | 111.18 | American Fidelity Assurance | 136.30 |
| Scholastic Inc. Education | 6.45 | Flex Account Administration | 250.00 |
| Alison Schroeder | 104.40 | First National Bank & Trust | 7,036.71 |
| Secure Shred of N.C.K. | 513.18 | KPERS | 1,657.41 |
| Servicemaster of Hays | 6,603.65 | KS Dept of Revenue | 1,084.56 |
| Grady Seyfert | 1,050.00 | KS Employment Security Fund | 24.18 |
| Solomon Valley Home Center | 1,142.47 | USD 273 Health Reserve | 3,057.08 |
| SW Plains Educational Svc Ctr | 346.88 | **TOTAL** | **13,296.24** |
| St. John's Catholic School | 2,445.63 |  |  |
| Teachstone | 750.00 | **PAID JUNE 30, 2021: July Lump Sum Pay** | |
| Teacher Synergy, LLC | 1,080.00 | American Fidelity Assurance | 1,532.05 |
| Thompson's O.K. Tire, Inc. | 139.41 | American Fidelity Assurance Co. | 1,517.00 |
| Tiny Treasures | 150.00 | Flex Account Administration | 684.15 |
| Tom's Music House | 423.00 | Meredith Clark, Treasurer | 204.00 |
| Turf Solutions | 2,975.99 | First National Bank & Trust | 19,462.27 |
| USD 273 Educational Found. | 700.00 | KPERS | 5,011.71 |
| Waconda Trader | 519.00 | KPERS Retirement WAR | 469.15 |
| Watts & Sons | 4,353.98 | KPERS-Optional Life | 160.39 |
| Kathy Wilson | 83.40 | KS Dept of Revenue | 3,155.50 |
| Zachary's Ace Hardware | 892.90 | KS Employment Security Fund | 81.23 |
| **TOTAL** | **239,267.72** | Security Benefit Life Insurance Co. | 400.00 |
|  |  | USD 273 Health Reserve | 8,498.48 |
| **FUND SUMMARY:** |  | **TOTAL** | **41,175.93** |
| GENERAL FUND | 36,560.13 |  |  |
| SUPPLEMENTAL GENERAL | 10,406.06 | **PAID JUNE 30, 2021: Aug Lump Sum Pay** | |
| CAPITAL OUTLAY | 155,358.43 | American Fidelity Assurance | 1,273.41 |
| DRIVER TRAINING | 883.16 | American Fidelity Assurance Co. | 1,417.00 |
| TITLE IVA Student Support | 223.60 | Flex Account Administration | 524.15 |
| TITLE II Teacher Quality | 2,222.03 | Meredith Clark, Treasurer | 153.00 |
| FOOD SERVICE | 918.16 | First National Bank & Trust | 17,772.73 |
| PROFESSIONAL DEVELOP | 163.88 | KPERS | 4,533.20 |
| PARENT EDUCATION FUND | 2,133.18 | KPERS Retirement WAR | 469.15 |
| CAREER & POSTSECND ED | 3,141.84 | KPERS-Optional Life | 154.69 |
| HEALTH CARE SVCS RES | 1,584.69 | KS Dept of Revenue | 2,921.71 |
| COOP SPECIAL ED | 8,161.97 | KS Employment Security Fund | 74.91 |
| MEDICAID | 9,795.16 | Security Benefit Life Ins. Co. | 400.00 |
| SMART START (MCPC) | 7,715.43 | USD 273 Health Reserve | 7,199.42 |
| **TOTAL** | **239,267.72** | **TOTAL** | **36,893.37** |

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| **PAID JUNE 30, 2021: July FY21 Payroll** | | HQH20 Inc./Culligan | 59.50 |
| MG Trust | 400.00 | Kansas Gas Service | 210.60 |
| American Fidelity Assurance | 7,274.69 | KSHSAA | 2,366.16 |
| American Fidelity Assurance Co. | 3,880.00 | Lindamood-Bell Learning | 33,900.00 |
| Flex Account Administration | 4,741.65 | Matheson Tri-Gas Inc. | 317.15 |
| Meredith Clark, Treasurer | 255.00 | Master Teacher, Inc. | 1,879.00 |
| First National Bank & Trust | 83,289.48 | MCPC | 11,000.00 |
| KPERS | 22,440.31 | Nutrien Ag Solutions, Inc. | 276.38 |
| KPERS Retirement WAR | 1,760.42 | Pitney Bowes Inc. | 284.16 |
| KPERS-Optional Life | 153.00 | United States Postal Service | 200.00 |
| KS Dept of Revenue | 13,898.36 | Ricoh USA, Inc. | 60.19 |
| KS Employment Security Fund | 339.80 | Schroeder Building & Supply | 16,391.00 |
| Security Benefit Life Ins. Co. | 300.00 | Skyward-Network Program | 12,313.00 |
| USD 273 Health Reserve | 50,794.66 | Smoky Hill/Cent. KS Ed Svc Ctr | 6,305.50 |
| Ivy Funds | 1,050.00 | Southwest Strings | 1,079.59 |
| **TOTAL** | **190,577.37** | Voyager Sopris Learning | 383.90 |
|  |  | Waconda Trader | 112.00 |
| **PAID JUNE 30, 2021: Aug FY21 Payroll** | | **TOTAL** | **288,158.93** |
| MG Trust | 400.00 |  |  |
| American Fidelity Assurance | 6,654.80 |  |  |
| American Fidelity Assurance Co. | 3,280.00 | **FUND SUMMARY:** |  |
| Flex Account Administration | 4,297.49 | GENERAL FUND | 171,888.04 |
| Meredith Clark, Treasurer | 255.00 | SUPPLEMENTAL GENERAL | 9,959.61 |
| First National Bank & Trust | 69,351.39 | AT-RISK (4 YR OLD) | 1,068.80 |
| KPERS | 19,519.08 | AT-RISK (K-12) | 1,068.80 |
| KPERS Retirement WAR | 1,760.41 | CAPITAL OUTLAY | 20,726.00 |
| KPERS-Optional Life | 153.00 | TITLE I | 641.28 |
| KS Dept of Revenue | 11,458.73 | FOOD SERVICE | 2,229.52 |
| KS Employment Security Fund | 286.21 | I/T & TARGET IMPR PLAN | 33,900.00 |
| Security Benefit Life Ins. Co. | 300.00 | PROFESSIONAL DEVELOP | 383.90 |
| USD 273 Health Reserve | 43,033.38 | PARENT EDUCATION FUND | 980.68 |
| Ivy Funds | 550.00 | CAREER & POSTSECND ED | 12,172.19 |
| **TOTAL** | **161,299.49** | COOP SPECIAL ED | 28,521.34 |
|  |  | MEDICAID | 663.76 |
| **PAID JULY 12, 2021:** |  | SMART START (MCPC) | 3,955.01 |
| Cunningham Telephone | 3,481.67 | **TOTAL** | **288,158.93** |

The superintendent reported that the Board tour date will be August 13th beginning at 4:30pm at Beloit Elementary School. Summer projects are going good. The painting will soon begin on the 4th and 5th grade wing at Beloit Elementary School. The BHS flooring is done. The old yellow piping in the BES parking lot has been removed. Isle of Lights committee called to ask if they could put a display in the javelin area. July 26, 2021 KSDE Commissioner of Education, Randy Watson and Craig Neuenswander will be visiting the Beloit Jr-Sr High School.

A motion was made by Ludwig, seconded by Adams, to approve Board of Education appointments for the 2021-2022 school year. Motion carried: 4 Yeas, 0 Nays. With this motion the following were approved:

a). Tiffany Schroeder– Clerk of Board

b). Tara Miner– Deputy Clerk of Board

c). Mindy Hilt– District Treasurer

d). Jim Johnson – Board Attorney

e). Joe File – KASB Governmental Relations Network

A motion was made by Adams, seconded by Thompson, to set the regular board meetings for the 2021-2022 fiscal year on the second Monday of each month, and said meetings be at 6:30 P.M. at the Board of Education Office, under the Home Rule Authority. Motion carried: 4 Yeas, 0 Nays. With this motion the following were also approved for the 2021-2022 school year.

* That First National Bank & Trust (Solomon Valley Bank), Guaranty State Bank and Trust Company of Beloit, Central National Bank, and First National Bank of Beloit as depositories for Unified School District No. 273.
* That the Beloit Call be appointed as official newspaper.
* Appoint Mr. Casey Seyfert, Jr.-Sr. High Principal; Mr. Brady Dean, Elementary Principal; and Mrs. Karen Niemczyk, Special Education Director, as the school employees responsible for reporting truancies in accordance with the statutes of the State of Kansas for the 2021-2022 school year.
* Appoint Mindy Hilt as Food Service Representative for 2021-2022.
* Appoint Mindy Hilt as determining official for free/reduced price meals.
* Appoint Jeff Travis as hearing official for free/reduced price meals.
* Appoint Tiffany Schroeder as the authorized representative for KPERS and Public Information Officer.
* Appoint Jeff Travis as an additional signer for KPERS.
* Designate Casey Seyfert, Brady Dean and Karen Niemczyk to notify teachers and others about students with a history of dangerous behavior.
* Designate Jeff Travis as compliance coordinator for federal anti-discrimination laws including Title VI, Title VII, Title IX and Section 504 (ADA).
* Designate Jeff Travis as the representative for federal funds.
* Designate Jeff Travis as representative to apply for funding for FY22 “Consolidated

Plan”.

A motion was made by Thompson, seconded by Ludwig, to approve the following for 2021-2022:

a). Milk prices:

Students K-12 $.50

Adults $.50

b). Reimbursement mileage rate: 56 cents per mile

c). Driver Education fees:

In District $122.00

Out of District $202.00

The fee includes the permit fee.

d). Textbook fees:

PreK-6 grade $40.00

7th-12th grade $40.00

e). Activity fees:

Student $20.00

Individual Adult $37.50

Family $75.00

Motion carried: 4 Yeas, 0 Nays.

A motion was made by Ludwig, seconded by Adams, to approve the chromebook fee for grades 7-12 at a rate of $10.00. Motion carried: 4 Yeas, 0 Nays.

A motion was made by Thompson, seconded by Ludwig, to approve/establish the Petty Cash Accounts (Board Office $1,500.00; Elementary School $1,000.00; Jr.-Sr. High School $1,000.00). Motion carried: 4 Yeas, 0 Nays.

A motion was made by Thompson, seconded by Ludwig, to strike this item from the agenda. Motion carried: 4 Yeas, 0 Nays.

A motion was made by Thompson, seconded by Ludwig, to waive the provisions of GAAP and fixed asset accounting for FY22. Motion carried: 4 Yeas, 0 Nays.

A motion was made by Adams, seconded by Thompson, to adopt resolutions for Beloit Elementary and Beloit Jr.-Sr. High School activity funds. Motion carried: 4 Yeas, 0 Nays.

A motion was made by Ludwig, seconded by Adams, to authorize the superintendent to dispose of surplus property during the 2021-2022 school year. Motion carried: 4 Yeas, 0 Nays.

A motion was made by Thompson, seconded by Ludwig, to approve the addition of the Class of 2025 for the Beloit Jr.-Sr. High School activity fund. Motion carried: 4 Yeas, 0 Nays.

A motion was made by Adams, seconded by Ludwig, to set the following district credit card limits: Jeff Travis $5,000; Karen Niemczyk $2,000; Casey Seyfert $2,000; Brady Dean $2,000; Kyle Beisner $2,000; Cassie Kopsa $2,000 and all other credit cards with a $2,000 limit. Motion carried: 4 Yeas, 0 Nays.

A motion was made by Ludwig, seconded by Thompson, to approve bus contracts and operations and the Master Vehicle Lease. Motion carried: 4 Yeas, 0 Nays.

A motion was made by Adams, seconded by Thompson, to approve the student handbook for the 2021-2022 school year. Motion carried: 4 Yeas, 0 Nays.

A motion was made by Ludwig, seconded by Adams, to approve the NCK4 agreement and membership fee of $11,000.00. Motion carried: 4 Yeas, 0 Nays.

A motion was made by Thompson, seconded by Adams, that the meeting adjourn. Meeting adjourned at 7:45 P.M. Motion carried: 4 Yeas, 0 Nays.

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President, Board of Education Clerk, Board of Education